



**ALASKA TEAMSTER-EMPLOYER  
SERVICE TRAINING TRUST  
&  
CENTER FOR EMPLOYMENT EDUCATION**



March 16, 2020

**TO OUR VALUED CUSTOMERS:**

Community is at the heart of everything we do, so as the novel Coronavirus (COVID-19) begins to have a greater impact, we want to share some of the immediate steps we are taking to help you keep you safe and healthy.

Like many others, our company is closely following guidelines from the CDC, the World Health Organization, and our local and national health organizations.

- At present all ATESTT/CEE offices will remain open to continue to serve you in Anchorage and Fairbanks.
- Our staff will be undertaking appropriate measures to ensure your safety and theirs including social distancing as recommended, regular and frequent washing of hands, as well as regular disinfecting of countertops and other touch points in our training locations.
- Our staff will also continue to disinfect our training equipment, especially with regard to the inside cabs of our tractor power units for commercial driver training.
- We will continue to serve our customers commercial driver training as scheduled unless we feel strongly that other necessary steps are required. We do ask that if you or anyone in your household feels unwell to please contact us to reschedule your training for a later date once we are able to determine a de-escalation of the COVID-19 threat. We will waive any reschedule fees during this time.

While we know the COVID 19 threat will disrupt business as usual in the short term, everyone's health and safety are of utmost importance to us and we guarantee that we are closely monitoring updates from the CDC, and are following CDC recommendations. We wish you all the best during this trying time. We want to assure you - our valued customers, we will be here ready to serve and assist you as things get back on track in any way we can during this threat and after it has passed. Thanks for your continued business and be well!

- John Lovdahl, Director

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